

**Post Graduate School
Directorate, IARI
New Delhi – 110012**

Dated:21-11-09

NOTICE

All the first year M.Sc & Ph.D students admitted in 2009-10 need to **register online by entering the courses offered in for the Trimester 1**. This exercise has to be completed immediately but before 27-11-09. After this registration for Trimester 2 will be done for which the dates will be announced.

All HODø, Professors and MOHR are requested to encourage the newly admitted students to complete the online formalities on priority.

This issues with the approval of Joint Director Education and Dean.

The steps involved are attached herewith.

(K.M. Manjiaiah)
Registrar (A)

Distribution:

1. PA to JD (Edu) & Dean
2. All HODø
3. All Professors
4. MOHR
5. All Hostels notice board
6. Registrar and Deputy Registrar

Instructions for creating PPW online and Course Registration

All the students admitted in academic year 2009-10 are required to submit PPW online using following steps.

- Login to the system with your username and password. The system is available at

<http://pgs.iasri.res.in>



Figure 1

Creating PPW Online

- Choose Courses from PPW item of the menu bar.
- Choose Minor discipline and then submit

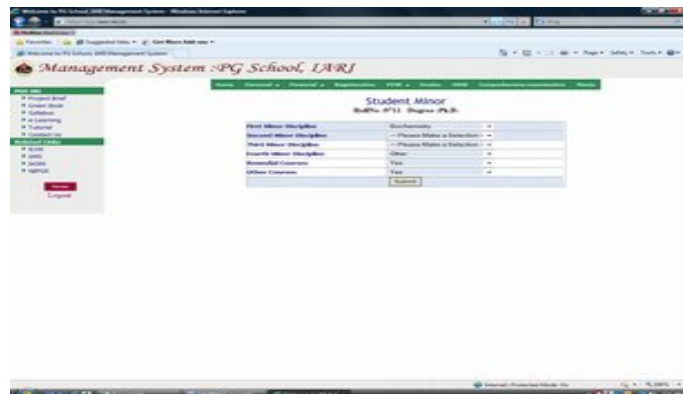


Figure 1A

- Choose Courses from PPW item of the menu bar again.
- Choose Academic Year and Trimester e.g. 2009-10 and I trimester as shown in figure 2.
- Click on Add trimester
- A new blank row will be generated in the table.

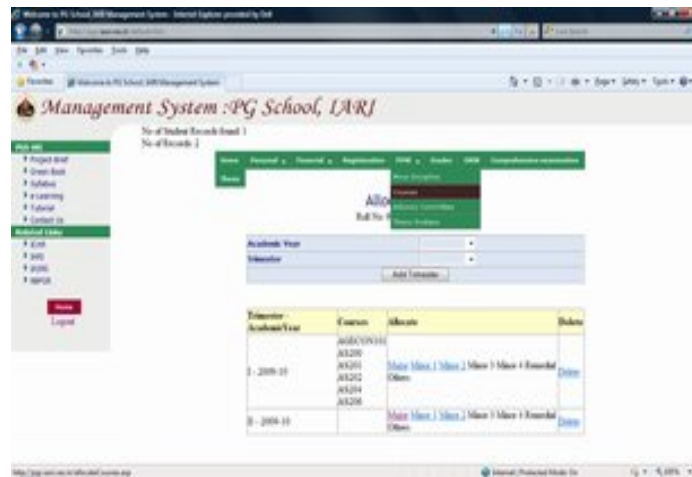


Figure 2

- Click on Major for selecting courses from major discipline as shown in figure 3
- Move desired courses from Courses box to selected courses using move right button (>>)
- Click on Save Changes.
- Repeat the procedure for all the minor and other courses.
- Repeat above steps for all the trimesters.



Figure 3

- **Course Registration**

For registering courses in a current trimester, choose registration from the menu bar as shown in figure 4. The table in the figure shows all the courses applied by the student for registration in I trimester.

After this course instructors, guide and professor will approve the courses and the status of the same will be shown dynamically in this table.

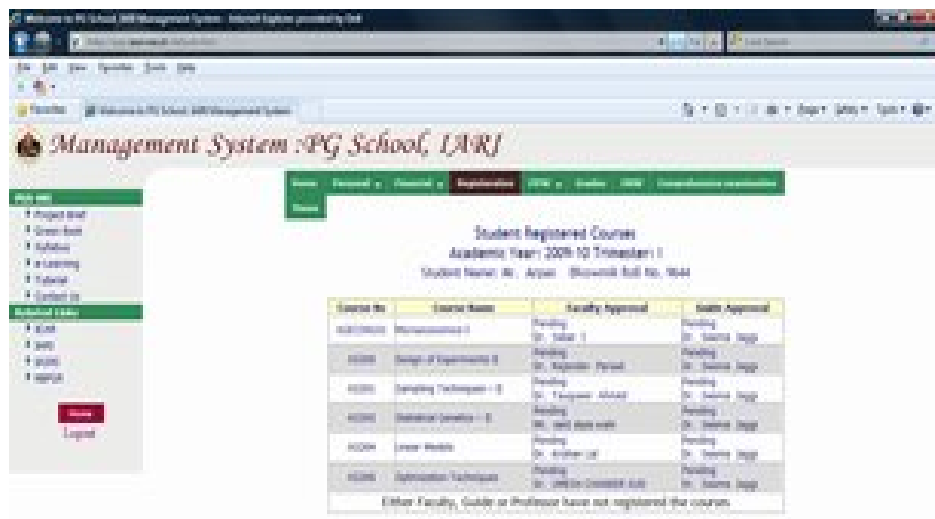


Figure 4